



# भारतीय सामग्री प्रबंधन संस्थान INDIAN INSTITUTE OF MATERIALS MANAGEMENT

भारतीय तकनीकी शिक्षा संस्था से अधिकृत (मानव संसाधन विकास मंत्रालय, भारत सरकार)

(A Recognized Professional Body - ISTE (MHRD) Govt. of India)

U-135, Vikas Marg, Shakarpur, Delhi-110092 (Near Laxmi Nagar Metro Station)

Ph: 011-41354969, admin@iimmdelhi.org /www.iimmdelhi.org



IIMM/DEL/AGM

August 01, 2025

## NOTICE FOR ANNUAL GENERAL BODY MEETING

All members of IIMM, Delhi branch are hereby informed that the Next **Annual General Meeting** of Indian Institute of Materials Management (IIMM), Delhi Branch will be **held as per the details given below:-**

**Date/Time of Meeting:** August 24, 2025 at 11.30am

**Venue:** The Institution of Engineers (India), Engineers Bhawan, BS Zafar Marg, N Delhi-110002, Near ITO Metro Station

### 1. **AGENDA:**

- Confirmation of the Minutes of the last AGM held on 23/08/2024.
- Approval of Income & Expenditure Accounts for the year ended 2024-25 and the Balance Sheet as on 31/3/2025.
- Appointment of Auditors for the FY -2025-26.
- Chairman's Address
- Election of Office Bearers viz. Chairman, Vice Chairman, Hony. Secretary, Hony. Treasurer and Six (6) Executive Committee Members for the year 2025-2027, for IIMM Delhi Branch.
- Election of Five (5) National Councillors.
- To consider any other matter that may be brought forward for which a written notice of at least seven days prior to the date of meeting is required.

You are hereby invited to submit nomination for various positions of Office Bearers and National Councillors so as to reach the undersigned at the above Branch Office latest by August 14<sup>th</sup> August 2025. Nomination form is enclosed and the election schedule is given below:-

|   | Details  | Date            | Time    |
|---|--|-----------------|---------|
| 1 | Last Date of receipt of nomination at above IIMM, Delhi office                                       | August 14, 2025 | 06.00pm |
| 2 | Scrutiny of Nominations and display of list of valid Nominations at the Branch Office                | August 18, 2025 | 06.00pm |
| 3 | Last date of withdrawal of Nominations and display of final list of nominations at the Branch Office | August 20, 2025 | 06.00pm |
| 4 | Date of Election and AGM   | August 24, 2025 | 11.30am |

**Note:** Only those members whose subscription for the year 2025-2026 has been received by National Headquarters up to 30/6/2025 will be entitled to attend the AGM and cast the vote and fill nomination. Balance Sheet as on 31/3/2025 and Income & Expenditure accounts for the year 2024-2025 is available at Branch Office between 2.00pm to 5.00pm and shall be provided in the Annual General Meeting as well.

**Note:** 1. Nomination form duly signed in ink and delivered in person or by post to the branch office by appointed time will only be accepted as valid nomination form. Form received as photocopy or by Instagram / WhatsApp / SMS etc or email will not be accepted as valid nomination form.

2. AGM Circular Notice & Balance Sheet FY 2024-2025 available at [www.iimmdelhi.org](http://www.iimmdelhi.org).

Please make it convenient to attend the Annual General Meeting as per schedule. You are requested to please confirm your participation by sending confirmatory reply mail to help facilitate administrative arrangements.

(RAHUL BHATIA)

Hony. Secretary, IIMM (2023-2025)

Encl: Nomination Form



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## **NOMINATION FORM FOR OFFICE BEARERS FOR THE YEAR 2025-2027**

### **NOTE:-**

- Fellow Members, Members and Institutional Members shall be entitled to cast one vote each provided their subscription for the year **2025-2026 is paid by 30/6/2025.**
- Nominations are invited for One Post of Chairman, Vice Chairman, Secretary, Treasurer, Five National Councillors and Six Executive Committee Members.
- The nominee, proposer and seconded shall be members of IIMM, Delhi branch whose subscription is not in arrears for the year 2025-2026. In case it is detected that the subscription is in arrears, the relevant nomination will be treated as null & void.

| NOMINATION      |   | NAME OF CANDIDATE<br>&<br>MEMBERSHIP NO. | PROPOSED BY<br>NAME,<br>SIGNATURE &<br>MEMBERSHIP NO. | SECONDED BY<br>NAME,<br>SIGNATURE &<br>MEMBERSHIP NO. | SIGNATURED<br>OF<br>CANDIDATE FOR<br>ACCEPTANCE OF<br>NOMINATION |
|-----------------|---|--|---|---|--|
| CHAIRMAN        |   |  |   |   |  |
| VICE CHAIRMAN   |   |  |   |   |  |
| HONY. SECRETARY |   |  |   |   |  |
| HONY.TREASURER  |   |  |   |   |  |
| NC Member       | 1 |  |   |   |  |
| NC Member       | 2 |  |   |   |  |

  
Hony. Secretary, IIMM

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| NOMINATION |   | NAME OF CANDIDATE<br>&<br>MEMBERSHIP NO. | PROPOSED BY<br>NAME,<br>SIGNATURE &<br>MEMBERSHIP NO. | SECONDED BY<br>NAME,<br>SIGNATURE &<br>MEMBERSHIP NO. | SIGNATURED<br>OF<br>CANDIDATE FOR<br>ACCEPTANCE OF<br>NOMINATION |
|------------|---|--|---|---|--|
| NC Member  | 3 |  |   |   |  |
| NC Member  | 4 |  |   |   |  |
| NC Member  | 5 |  |   |   |  |
| EC MEMBER  | 1 |  |   |   |  |
| EC MEMBER  | 2 |  |   |   |  |
| EC MEMBER  | 3 |  |   |   |  |
| EC MEMBER  | 4 |  |   |   |  |
| EC MEMBER  | 5 |  |   |   |  |
| EC MEMBER  | 6 |  |   |   |  |

Hony. Secretary, IIMM